FAMILY YMCA OF GREATER AUGUSTA

Job Title: **Camp Grounds Keeper**

FLSA Status: **Seasonal,** **Part-Time,** **Non-exempt**

Job Grade:

Reports to: **Camp Lakeside Executive Directors**

Revision Date: **January 2020**

Leadership Level:

**POSITION SUMMARY:**

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The Camp Lakeside Grounds Keeper creates a safe and positive atmosphere that welcomes and respects all individuals while completing the daily operations of the camp while camp is in session. The Camp Lakeside Grounds Keeper performs duties according to all state, federal, and YMCA policies and procedures.

**OUR CULTURE:**
Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world.**We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

**ESSENTIAL FUNCTIONS:**

* Maintains grass cutting on camp property.
* Maintains hiking trails and pathways.
* Maintains waterfront areas.
* Sweeps porches daily.
* Empties grounds trash daily.
* Performs all other duties as assigned

**LEADERSHIP COMPETENCIES:**

* Inclusion
* Critical Thinking & Decision Making
* Emotional Maturity

**QUALIFICATIONS:**

* First and CPR Certified
* Clean driving record.
* Flexible work schedule. (Week days, weekends, early mornings, late afternoons)
* Ability to assist campers in an emergency

Education/Experience:

* High School Diploma or equivalent required
* Minimum of one year in a groundskeeping role and experience operating outdoor equipment.
* High degree of human relation skills, ability to effectively communicate and manage information to management and members.
* Ability to handle multiple tasks, work independently, problem solve and possess effective management skills.

**WORK ENVIRONMENT & PHYSICAL DEMANDS:**

* The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
* Physically perform all skills required of a nutrition manager
* Ability to lift and carry up to 50 pounds
* Work with cleaning chemicals.
* Remain alert with no lapses of consciousness.

**SIGNATURE:**

I have reviewed and understand this job description.

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Employee’s name Employee’s signature

Today’s date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_